YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution AQSA WOMEN'S DEGREE COLLEGE Name of the Head of the institution DR. FARID ONEZA TANVEER Designation PRINCIPAL (IN CHARGE)

Does the institution function from its own campus? Yes

Phone no./Alternate phone no. 7666448260

Mobile No: 9028668149

Registered e-mail aqsawomenscollege@gmail.com Alternate e-mail

shifavinchu@gmail.com

Address 4TH MILLAT NAGAR CHAVINDRA City/Town BHIWANDI

State/UT MAHARASHTRA

Pin Code 421302

2.**Institutional status**

Type of Institution Women

Location Semi-Urban

Financial Status Self-financing

Name of the Affiliating University **S.N.D.T. WOMEN'S UNIVERSITY MUMBAI**

Name of the IQAC Coordinator **DR. SHIFA VINCHU**

Phone No. **9028668149**

Alternate phone No. **7666448260**

Mobile **9699930206**

IQAC e-mail address **shifavinchu@gmail.com** Alternate e-mail address

aqsawomenscollege@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

Yes

4.Whether Academic Calendar prepared during the year?

if yes, whether it is uploaded in the Institutional website Web link:

http://aqsawomenscollege.com/wp-content/uploads/2022/12/Academic calender-20-21.pdf

5.Accreditation Details
http://aqsawomenscollege.com/?page_id=3899

Cycle Grade CGPA Year of Accreditation Validity from Validity to

Cycle 1 C 1.72 2015 17/02/2015 17/02/2021

6.Date of Establishment of IQAC 21/12/2015

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment	/Faculty Scheme	Funding Agency	Amount	Year of award with duration
N.A.	N.A.	N.A	N.A.	00

8.Whether composition of IQAC as per latest NAAC guidelines

Upload latest notification of formation of IQAC
Yes

9.No. of IQAC meetings held during the year 1

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**COLLEGE Yes**
If No, please upload the minutes of the meeting(s) and Action Taken Report	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Gap bridge and remedial courses for weak students.

Skill development courses such as horticulture, cooking, personality development course for students.

Distribution of free ration during pandemic.

Healthcare awareness program for students.

Online webinars were conducted.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action Achievements/Outcomes

Digitalization College has taken initiatives of

Participation and Organising Co Curricular activities

digitization and implementation of a paperless office. curricular and co-curricular activities at intercollegiate level and university level. Participating in such activities makes them confident and develop management skill.

Departmental visits and industrial visits
Students participated in various

Department zoology, chemistry, botany and sociology organize field visit and industrial visit

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

To start certificate courses Under Process

presentation, debates, discussions and brain storming sessions as innovatives teaching.

Enhancing Quality of Teaching & learning
All the departments extensively use PPT

Gender sensitization program Seminar and Guest Lecture Progtam were organized on women health and issues and Women Empowerments Challengers & Prospects by sociology department and women development cell

Implementaion awareness programmes on environmental issues.

digitalization of office record using twin dustbin and of ensuring by segregation of dry and wet garbege

AQAR preparation for the academic year 2019-2020
Decrease in use of paper by

AQAR prepared and uploaded on college website. And submitted to Naac

E-content development E- Content Modules Prepared

Submission of report All the department have submitted their report to IQAC.

Bridge Courses Bridge Course was organised for F.Y.Students.

13.Whether the AQAR was placed before statutory body?

Name of the statutory body

No

Name Date of meeting(s)

Nil Nil

14.Whether institutional data submitted to AISHE

Year Date of Submission

2020-21 29/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education

(OBE): 20.Distance education/online education:

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

 File Description Documents

 Data Template [View File](#) **2.Student**

2.1

                              File Description Documents
Number of students during the year **342**

 Data Template [View File](#) Page 5/56 25-03-2023 01:33:56

COLLEGE 13

2.2
Self Study Report of AQSA WOMEN'S DEGREE

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

 File Description Documents Data Template [View File](#)

95

2.3

Number of outgoing/ final year students during the year File

 Description Documents

 Data Template [View File](#) **3.Academic**

17

3.1

Number of full time teachers during the year

 File Description Documents

Data Template [View File](#)

3.2

Number of Sanctioned posts during the year

15

File Description Documents

Data Template [View File](#) **4.Institution**

4.1

Total number of Classrooms and Seminar halls

Total number of computers on campus for academic purposes
18

4.2

Total expenditure excluding salary during the year (INR in lakhs) 4.3

2,48,197 20

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to S.N.D.T. University, college follow Curriculum prescribed by the University. For effective implementation of curriculum teachers refer to the reference books from library along online references. Teachers also put efforts in organizing seminars, conferences and guest lecturers for students. Innovative teaching me such as audio visual aids Power Point Presentations are also used for informative lectures. Along with these methods, field visits, visits, projects, Assignments, charts, Debates are used for effect curriculum implementation. Field visits and excretions create great interest among students where they get more practical knowledge along with the theory in practice. Bridge course and remedial classes are conducted for weak students in every semester. Academic calendar and academic plan is prepared b IQAC committee in collaboration with the various departments. College

time table is also framed by the IQAC committee under the guidance of principal. The subject and work allotment was distributed by the principal as per qualification and expertise. Teachers prepare annual teaching plan of their respective subjects and maintain a dairy for the same. Daily diary maintained by the teaching staff for their respective subjects and as and verified by the principal every month.

File Description Documents

Upload relevant supporting document

Link for Additional information
View File Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Due to Covid 19 pandemic all the exams such as regular/ A.T.K.T Examination, Practical Examination of semester III/IV/V/VI were taken online by University.

Semester I/II Examination were conducted on Google form results were declare on university website as well as on the official website of the college.

File Description Documents

Upload relevant supporting documents

Link for Additional information
View File

ontent/uplo ads/2022/12/Academic-calender-20- 21.pdf

http://aqsawomenscollege.com/wp-c

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and

Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description Documents

Details of participation of teachers in various bodies/activities provided as a

response to the metric [File](#)

B. Any 3 of the above [View](#)

Any additional information **No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system

implemented **00**

File Description Documents

Any additional information **No File Uploaded**

Minutes of relevant Academic Council/ BOS meetings **Uploaded No**

Institutional data in prescribed format (Data Template) **File Uploaded**

No File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description Documents

Any additional information **No File Uploaded**

                                 No File Uploaded <u>View File</u>

Brochure or any other document relating
to Add on /Certificate programs

List of Add on /Certificate programs
(Data Template)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

245

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

245

File Description Documents

Any additional information **No File Uploaded**

Curriculum Enrichment

Details of the students enrolled in
Subjects related to
certificate/Add-on programs **1.3 -**

<u>View File</u>

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response: The College offers Compulsory Undergraduate courses which address Gender, Human Values, Environment and Sustainability.All the courses are affiliated to the S.N.D.T. University. The Undergraduate courses are

Food and Nutrition – It is an Undergraduate General Subject which is offered with Culinary Skills for Entrepreneurship. The course consist, namely,

Semester I – Basic Food Science

Semester II – Basic Nutrition

Semester III – Cuisines of India

Semester IV – popular International Cuisines

Semester V – Food Preservation

Semester VI – Entrepreneurship and Event management

Women's Issues – It is an Undergraduate General Subject which is offered with Environmental issues, English& Sociology Honours. The course consist, namely,

Semester I –Environmental Studies

Semester II – New and emerging Women's Issues in

India Semester III – Skill in Language Communication

Semester IV – Intermediate English language skill for science & Technology

Semester V – Advanced English language skill for science & Technology

Semester VI –Active English language skill for science &

Technology Paper -I Women & Society (4 Modules)-100marks,

Paper-II Women& Policies-1(4 Modules)-100 marks,

Paper-III Women's Representation (4 Modules) 100 marks &

Paper-1V Women& Policies-II(2 Modules)-100 marks.

Sociology - It is an Undergraduate General Subject which is offered with Women's Issues and Social problems in India.

File Description Documents

Any additional information **No File Uploaded**

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and

Sustainability into the Curriculum
[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description Documents

Any additional information **No File Uploaded**

Programme / Curriculum/ Syllabus of the courses	work/internship (Data Template) **No File Uploaded No File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded** [View File](#)
Number of courses that include experiential learning through project work/field	

1.3.3 - Number of students undertaking project work/field work/ internships

342

File Description Documents

Any additional information **No File Uploaded**

List of programmes and number of students undertaking project work/field work/ /internships (Data Template)

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

1.4 - Feedback System

No File Uploaded A. All of the above

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

from the following stakeholders Students Teachers Employers Alumni

File Description Documents

URL for stakeholder feedback report	URL for feedback report **No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description Documents

Upload any additional information	**No File Uploaded**

http://aqsawomenscollege.com/?page_id=4987

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

342

File Description Documents

Any additional information View File

Institutional data in
prescribed format

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during

the year

17

File Description Documents

Any additional information **No File Uploaded**

View File

Number of seats filled against seats
reserved (Data Template)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students for the new batch every year. The program would help students and parents get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach. Every year students are given training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and quick learners, workshops are organized to enhance their skills. Guest Lectures are arranged for the students to help them gain knowledge from the experts.

Advanced learners:

High performing students are identified on the basis of internal assessment, university examination and involvement in classroom. Students are encouraged to participate in group discussions, technical quizzes to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills. Students are also provided opportunities to develop their creativity by participating in intercollegiate as well as national level competitions. Bright and diligent students are motivated and inspired to get university ranks. Class toppers and university rank holders are encouraged with certificates and trophies by the management.

File Description Documents

Link for additional Information

<div align="center">

N.A

</div>

Upload any additional information
View File

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students Number of Teachers

<div align="center">

342 17

</div>

File Description Documents

Any additional information **No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Innovative processes adopted by the institution in teaching and learning:

1. Experimental learning:

   Organizing field visit & Educational visit.
   Visit to NGO's ,Balwadi and other organizations.
   Organizes food fair to inculcate earn and learn Programme.
   Develop entrepreneurial skills.

Visit to places of historical interest.
Enactment of street play, mime on different issues.
Extra-Curricular and Co-Curricular activities for over
all personality development of students.

Blood Donation Camp
Cloth Donation Camp
Tree Plantation Campaign
Medical Camp
Remand House Visit
Cleanliness drive in adapted area NSS list
Balwadi / Aaganwadi Visit.
Industrial visits.

1. ICT integration:

Using computer Laboratories for preparing power point
presentations, projects, browsing net, typing notes.
Healthy interaction between students &faculty with internet
facility.
Well-equipped computer lab for students.

Use of ICT in lectures.
All Students have to undertake 120 hours Computer Training.
All students have access to the internet on 20 computers in
computer lab.

1. Problem Solving:

Conducts Class test / Seminar / Quiz / Debate.
Bridge courses classes are conducted for students who are
weak and need additional help.
Peer tutoring with group assignments and

presentations File Description Documents

Upload any additional   No File
information

Link for additional information

Uploaded N.A

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Every department has been provided with a laptop, desktop, internet connection and a portable LCD projector.
Antivirus software and Microsoft Licensed software under campus agreement have been procured and supplied to department of the college for installation in all desktop computers / laptop purchased.
Computer lab with 20 computers and internet facilities is available to the students as well as for teachers.

File Description Documents

Upload any additional information

teaching-learning process
View File **Nil**

Provide link for webpage describing the ICT enabled tools for effective

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description Documents

Upload, number of students enrolled and full time teachers on roll.

View File

Circulars pertaining to assigning mentors to mentees

No File Uploaded

mentor/mentee ratio View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the

year `15`

File Description Documents

Full time teachers and sanctioned posts
for year (Data Template)

No File Uploaded

Any additional information <u>View File</u>

No File Uploaded

List of the faculty members authenticated
by the Head of HEI

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /
D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc.
/ D.Litt. during the year**

`02`

File Description Documents

Any additional information **No File Uploaded**

List of number of full time teachers
with Ph. D. / D.M. / M.Ch./ D.N.B
Super specialty / D.Sc. / D.Litt. and

number of full time teachers for
year(Data Template)
<u>View File</u>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data
for the latest completed academic year)**

2.4.3.1 - Total experience of full-time teachers

`20`

File Description Documents

Any additional information **No File Uploaded**

List of Teachers including their PAN,
designation, dept. and
experience details(Data
Template)

**2.5 - Evaluation Process and
Reforms**

<u>View File</u>

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The exam committee is constituted for the framing of internal exam time table which prepares the format for the I and II semesters with the approval of council of officials of the college. The exam time table prepared for theory and practical both. The method followed in the internal assessment is as focussed by the university. At the beginning of the semester faculty members inform the students about the different components in evaluation process during the semester. Every activity related to examination is planned and directed by the Exam head .She organises and distributes duties to committee members. The internal evaluation test for DMLT, schedules are prepared as per the university and communicated to the students. Internal assessment of first year students is conducted on the basis of university pattern.

During covid time the internal exam time table prepared to online format and all the internal exams were conducted virtually. The question papers made on Googleform. The link for the exam is provided at the time of the exam scheduled by the university. A day before the exam mock exam is conducted from the university and for the internal exam same procedure done by the institute also. Every activity was scheduled according to online mode. Online Vivas and online projects were planned in advance Zoom, WebEx and Google meet were the famous and convenient platforms used generally by the teachers and students.

File Description Documents

Any additional information **No File Uploaded**

Link for additional information

Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Evaluation is an essential part of teaching learning process. The college follows the modalities of conducting the Continuous Internal Evaluation as prescribed by the SNDT University, MUMBAI. On the

commencement of each new academic session, the students are intimated about the evaluation system to be followed. Updating of different university notifications about the examination is provided to the teachers as well as students. Continuous information regarding evaluation on the basis of house examinations/ monthly tests, weekly tests, attendance, projects, ppt presentation, departmental lectures and model making is provided to students. Regular class tests are evaluated and shown to the students so that they can work on their weaknesses.

Grievance

Response: There is proper provision for the redressalof grievances of the students', their queries and problems concerned with the examination both at university and college level. Provisions at University Level: A Grievance Redressal Cell has been set up by the University for redressal of grievances with reference to examination for the SNDT University and its affiliated colleges. The students have the facility of revaluation of their answer sheets if they are dissatisfied with their score. The students can also apply through RTI and demand a photocopy of their answer sheet. Any grievance regarding the style of question paper or non-adherence to prescribed syllabus is dealt with at college level through formal representation to the Examination SNDT University, MUMBAI. Provisions at College

File Description Documents

Any additional information **No File Uploaded**

Link for additional information

                                                        Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution .The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the

following mechanism is followed to communicate the learning outcomes to the teachers and students.

· Hard Copy of syllabi and Learning Outcomes are available in

the college/departments for ready reference to the teachers and students.

· Learning Outcomes of the Programs and Courses are highlighted and made aware to the students in the induction ceremony-cum-orientation programme at the beginning of the session.

· The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting.

· Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

• Students are educated with the outcomes of each course before the commencement of the subject.

• PO, PSO, CO are included in Lesson Plans, Lab Manuals, Course files, Course End Survey, Alumni Survey etc.

• It is displayed in Institution Website.

• These points are discussed using Alumni meet and feedbacks are taken from alumni to ensure whether the outcomes are met.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated toS N D T University, Mumbai. We offered Under Graduate courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme

outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.

However during the pandemic the criteria has been shifted to online mode of evaluation.

After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively in the last five years.

Every Departments adopt both direct and indirect methods of assessment to ensure attainments of PO's and CO's.

Direct Assessment methods

· Internal Test

· Group discussion

· Laboratory performance (Term work)

· Student projects

· Assignments

· Semester Test

· End term Theory Result

The score of this assessment is taken into account for evaluation CO's.

Indirect Assessment Methods

·Feedbacks

· Alumni survey

· Co-curricular activities

· Extracurricular activities

We took utmost care of measuring the level of attainment of

POs,

PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://aqsawomenscollege.com/?page_id=3469

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded Nil

Paste link for the annual report **2.7 -**

Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://aqsawomenscollege.com/wp-content/uploads/2022/12/2.7.1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description Documents

Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**Uploaded No** **File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non government agencies during the year

00

File Description Documents

List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	Paste link to funding agency **No File Uploaded**

website **Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description Documents

Report of the event **No File Uploaded** Any additional information **No**

File Uploaded

List of workshops/seminars during last 5 years (Data
Template)
View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description Documents

Any additional information **No File Uploaded**
                                        Template)
List of research papers by   **No File Uploaded**
title, author, department, name
and year of publication (Data

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

0

 File Description Documents

 Any additional information `No File Uploaded`
                                    `No File Uploaded`
List books and chapters edited volumes/
books published (Data Template)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through NSS unit, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness (Swachha Bharat Abhiyan) in which NSS Unit implanted Compost plant wherein college and nearby residential garbage was collected and converted to manure, tree plantation, road safety awareness,`

`Shramdan, Social interaction, Group discussion Eradication of gender discrimination, "BetiBachoBetiPadhao", Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Financial guidance , "Run for Unity" Programme on account of KhoumiEkta Divas, etc. One major project undertaken by college is the protection of Kamwadi River flowing beside the college, where Biochemical parameters are investigated and analysed. Besides this departments of Zoology Development Cell of the college conduct several programme on creating awareness`

 File Description Documents

 Paste link for additional
 information `Nil`

Upload any additional information   <inline_math>\underline{\text{View File}}</inline_math>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`0`

File Description Documents

Any additional information `No File Uploaded`

`No File Uploaded`
Number of awards for extension
activities in last 5 year(Data Template)

e-copy of the award letters `No File Uploaded`

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`26`

File Description Documents

Reports of the event organized `No File Uploaded` Any additional

information `No File Uploaded`

Number of extension and outreach   Template)
Programmes conducted with industry, <inline_math>\underline{\text{View File}}</inline_math>
community etc for the last year (Data

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`1374`

File Description Documents

Report of the event `No File Uploaded` Any additional information `No`

`File Uploaded`

Number of students participating in
extension activities with Govt. or NGO **3.4 - Collaboration**
etc (Data Template)   `View File`

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`0`

File Description Documents

e-copies of linkage related   `Uploaded No`
Document

Details of linkages with   `File Uploaded`
institutions/industries for
internship (Data Template)
           `No File`

Any additional information `No File Uploaded`

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description Documents

e-Copies of the MoUs with
institution./ industry/corporate

houses

No File Uploaded

Any additional information **No File Uploaded**

Details of functional MoUs with
institutions of national,
international importance, other

universities etc during the year
No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz.,
classrooms, laboratories, computing equipment etc.

**Institution has well defined policy for maintenance and utilization
ofphysical and academic facilities which include use of equipment in
the laboratories. Computers are used through proper login and
password. AMCcomputer is done by flash computers and services.**

**1.Construction,mainand repairing of academic buildings, library,
classrooms, electricappliances and other physical infrastructure of
Aqsa Women's Degree College are taken care by the Aqsa Educational
Trust.**

**2. While purchasing equipment'sfrom any fund, it is always
ensured that the installation chargesmaintenance charges (within
warranty period) are provided by the company which delivers the
equipment. Such clause is inserted in the work orderequipment.**

File Description Documents

Upload any additional
information

No File Uploaded

Paste link for additional

information **Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Classrooms with Wi-Fi OR LAN

Seminar Halls

Laboratories

Class rooms

Campus Area

File Description Documents	
Upload any additional information	**No File Uploaded**
Paste link for additional	
information **Nil**	

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description Documents	
Upload any additional information	**No File Uploaded**
Paste link for additional	
information **Nil**	
Upload Number of classrooms and seminar halls with ICT enabled	facilities (Data Template) View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`2,48,197`

File Description Documents	**Library as a Learning Resource**
Upload any additional information	`No File Uploaded No File`
Upload audited utilization statements	`Uploaded No File Uploaded`
Upload Details of budget allocation, excluding salary during the year (Data Template) **4.2 -**	

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

`N.A.`

File Description Documents	Documents
Upload any additional information	`No File Uploaded`
Paste link for Additional	

Information `Nil`

for the following e-resources e-journals

4.2.2 - The institution has subscription e

ShodhSindhu Shodhganga
Membership e books Databases
Remote access toe-resources

C. Any 2 of the above

File Description Documents

Upload any additional
information

No File Uploaded No File

Details of subscriptions like e
journals,e-ShodhSindhu,
Shodhganga Membership etc
(Data Template)

Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e journals during the year (INR in Lakhs)

568388/-

File Description Documents

Any additional information **No File Uploaded** Audited statements of

accounts **No File Uploaded**

Details of annual expenditure for
purchase of books/e-books and
journals/e- journals during the year

(Data Template)
View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description Documents

Any additional information `No File Uploaded`

`No File Uploaded`

Details of library usage
by teachers and students

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

`Library is integrated through online software through which`
`all the functions are carried out.`
`Biometric attendance for teachers.`
`CCTV Surveillance.`
`Students, Faculty are trained on upgraded application`
`software and tool.`
`Printer & Scanner is installed for administrative work`
`Students, Faculty are trained on upgraded application`
`software and tool.`
`Antivirus software and Microsoft Licensed software under`
`campus agreement have been procured and supplied to`
`department of the college for installation in all desktop`
`computers / laptop purchased.`
`College has taken initiatives for digitization and`
`implementation of a paperless office.`
`All computers are connected to wifi in college campus.` Page

File Description Documents

`No File Uploaded`

Upload any additional
information

Paste link for additional

information **Nil**

4.3.2 - Number of Computers

20

File Description Documents

Upload any additional information <u>View File</u>

Student – computer ratio **No File Uploaded**

Infrastructure

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description Documents

Upload any additional Information

No File Uploaded No File

Details of available bandwidth of internet connection in the Institution

Uploaded

4.4 - Maintenance of Campus

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,48,197

File Description Documents

Upload any additional information

No File Uploaded

Audited statements of accounts. **No File Uploaded**

Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)
No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: The Aqsa Campus has excellent infrastructural facilities and is always alive with activity-academic, co-curricular, extra curricular and sports. The College ensures regular maintenance and upkeep of all infrastructural facilities. The Institution has committees for maintenance of all the assets-computer systems/servers, technical devices, computer labs, Internet and networking, classrooms, CCTV surveillance system, electronic equipments, furniture, conference / seminar halls, sports equipments etc. which comprise the total infrastructure of the campus. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements. IT machines and software are continuously upgraded to ensure the market relevance of acquired skills. Class room, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical gardens, sports ground, specialized facilities and equipment for teaching, learning and research etc. Policies for the enhancement of the institution infrastructure are framed well in advance for as per the requirement in accordance with the strength of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description Documents

Upload self attested letter with the list of
students sanctioned scholarship

Template)
No File Uploaded

Upload any additional
information

No File Uploaded <u>View File</u>

Number of students benefited by
scholarships and free ships provided by
the Government during the year (Data

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /
non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the
institution / non- government agencies during the year**

`05`

 File Description Documents

Upload any additional
information

Number of students benefited by
scholarships and free ships
institution / non- government
agencies in last 5 years (Date
Template)

File Description Documents Link to

institutional website

No File Uploaded <u>View File</u>

**5.1.3 - Capacity building and skills
enhancement initiatives taken by the
institution include the following: Soft
skills Language and communication
skills Life skills (Yoga, physical
fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above Nil

Any additional information **No File Uploaded**

Details of capability building and skills enhancement
initiatives (Data Template)
<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description Documents

Any additional information **No File Uploaded**

Number of students benefited by
guidance for competitive
examinations and career
counseling during the year (Data
Template)

**5.1.5 - The Institution has a
transparent mechanism for timely
redressal of student grievances
including sexual harassment and
ragging cases Implementation of**

**guidelines of statutory/regulatory
bodies Organization wide awareness
and undertakings on policies with
zero tolerance Mechanisms for
submission of online/offline students'
grievances Timely redressal of the
grievances through appropriate
committees**

File Description Documents

Minutes of the meetings of

student redressal committee,
prevention of sexual harassment
committee and Anti Ragging
committee

Upload any additional
information

No File Uploaded No File

Details of student grievances
including sexual harassment and
ragging cases

Uploaded

5.2 - Student Progression

View File

A. All of the above

No File Uploaded

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

32

File Description	Documents
	information
Self-attested list of students placed	View File
Upload any additional	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education `93`

File Description Documents

                                        `No File Uploaded`

Upload supporting data for
student/alumni

Any additional information `No File Uploaded`

                                  `View File`

Details of student progression to
higher education

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description Documents

                                        `No File Uploaded`

Upload supporting data for the
same

Any additional information `No File Uploaded`

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`00`

File Description Documents

e-copies of award letters
and certificates

Any additional information **No File Uploaded**

Number of awards/medals for
outstanding performance in
sports/cultural activities at univer

sity/state/national/international level
(During the year) (Data Template)
No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Council of the college is an elected body an always works hand in hand with staff members of the college for over all development ofcollege. Student council organizes various cultural events and celebrates different days such as traditional day, teachers day, independence day republic day etc. in the college campus.

• The members of the student council are also part of various college committees. They put forward their suggestions on different issues related to the college.

• Problem faces by the students communicated to the college authority by general secretary of student council.

File Description Documents

Paste link for additional
information **Nil**

Upload any additional
information

No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description Documents

Report of the event **No File Uploaded**

Upload any additional information

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)

5.4 - Alumni Engagement

No File

Uploaded No

File Uploaded

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

N.A

File Description Documents

Paste link for additional information **Nil**

Upload any additional information

No File Uploaded E.

5.4.2 - Alumni contribution during the year (INR in Lakhs)

<1Lakhs

File Description Documents

Upload any additional information

No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

"ToEducate, Empower and Uplift Women"

MISSION

"To provide inclusive education to all the section of students inspite of caste, creed and religion and mould them in a manner toface the extreme hardships of life".

MOTO

"An enlightened woman is a source of infinite

strength." OBJECTIVE:-

> **To instill confidence.**

> **To inculcate scientific temper.**

> **To focus on all round development of students in academics.**

> **To provide platform to the students where they can share their thoughts.**

> **To provide them an eco-friendly environment.**

> **To make them self reliant.**

> **To provide quality education to our students**

> **To pursue skilled development and self-development among students.**

> **To provide practical knowledge.**

> **To inculcate moral values and arouse humanity in students.**

**To help them in personality development and make
                    them self- reliant.**

File Description Documents

Paste link for additional
            information <u>http://aqsawomenscollege.com/?page_id=474</u>

Upload any additional information
No File Uploaded

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

N.A.

File Description Documents

Paste link for additional
information **Nil**

	Deployment
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

    1. Curriculum Development

**The college being affiliated to S.N.D.T women's University, Mumbai
follows the Curriculum prescribe by it.**

    1. Teaching and Learning

**1) Year Plans, daily dairy, academic calendars, feedbacks helps in
effective teaching & learningprocess & helps in making teaching and
learning student centric.**

2) Innovative methods for teaching and learning actively

promoted through community study industrial visits, internship, projects.

3) Appreciation of students by awarding toppers.

4) Innovative methods are adopted for teachers & learning process.

5) Computer labs for students for learningextra computers keynoted curriculum.

1. Examination and Evaluation
    1. University internal marks are being given by our respective subject lecturer.
    2. Examination committee ensures smooth functioning of the examination.
    3. Transparency is maintained throughout the whole process of examination.
    4. Semester III/IV/V/VI examination papers are set by S.N.D.T Women's University.
    5. College is also a centre of examination and is

centralized for paper assessment.
    6. Practical examination is conducted with internal examiners appointed by the superintendent

ofthe examination.

1. The organizational committee of the examination works thoroughly for the smooth and fair

conductof examination.

1. Research and Development

1) College motivates staff members to write & publish research papers in various research journals.

2) College give on duty leaves to faculty who wants to attain various seminars and workshops.

3) Wi-Fi and internet facility is available for teachers for research.

4) Students are also encouraged by the staff members to take minor research activities.

File Description Documents

Strategic Plan and deployment
documents on the website

<u>View File</u>

Paste link for additional

information **Nil**

No File Uploaded

Upload any additional
information

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Planning and Development**
   1. **College has proposed complete automation, for this purpose ICT workshop has been conducted under the supervision of experts**
   2. **Office automation includes students database and staff database**

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

1. **Administration**

1. **Circulars and reports are uploaded in the college website.**

1. **Finance and Accounts**

Salary of faculty members staff is transferred directly to the bank account

1. **Student Admission and Support**

Online students application are submitted to different course through the online admission

portal.

```
1. Examination
```

```
1) Workshop organized by the exam committee for better
understanding &smooth functioning of exam.
```

```
2) Supervision duties & appointment letters given to
the invigilators.
```

File Description Documents

Paste link for additional
information **Nil**

Link to Organogram of the
Institution webpage **Nil**

Upload any additional
information

**Accounts Student Admission and
Support Examination**
[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and

```
A. All of the above
```

File Description Documents

ERP (Enterprise Resource
Planning)Document

```
No File Uploaded
```

Screen shots of user interfaces **No File Uploaded** Any additional

information **No File Uploaded**

Details of implementation of e
governance in areas of operation,

Administration etc (Data
Template)

6.3 - Faculty Empowerment	**No File Uploaded**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Time concession allotted for teachers during Ph. D

2. On Duty leaveallotted to teachers attending Seminars, Workshops.

3. Teachers are provided with financial support to attend conference/ workshops related to college work.

4. Different kinds of paid leaves suchas Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave andDeputation shall be excluded from the grading assessment.

File Description Documents

Paste link for additional information **Nil**

Upload any additional information **View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description Documents

Upload any additional information	Details of teachers provided with financial support to attend conference, workshops etc during the year (Data

Template)   **Uploaded**
No File Uploaded No File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description Documents

Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	for teaching and non teaching staff (Data Template) **No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded No File**
Upload any additional information	**Uploaded No File Uploaded**
Details of professional development / administrative training Programmes organized by the University	

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description Documents

IQAC report summary **No File Uploaded**

Reports of the Human Resource Development Centres (UGCASC or other relevant centers)

(Data Template)
No File Uploaded

Upload any additional information

No File Uploaded View File

Details of teachers attending professional development programmes during the year

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for teaching staff

Aqsa Women's Degree College is a self-financing, unaided women's institution under Muslim minority status. The Performance Appraisal System of teaching staff is under the rules of UGC & Higher education institutions. Teachers maintain the records of teaching, examinations, college work, Research and Project to calculate their API score.The appraisal is based on the parameters/student feedback / student performance analysis / Parent feedback / Peer Feedback. Classroom Observations are done to gain the insight of the teaching learning process and the level of subject competence.

Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teachers' teaching learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC guidelines.

College also provides an opportunity for the faculty member to discuss his/her performance with the Head of the department and Principal. During these interactions, the Staff member becomes aware of the Principal's expectations from her.

The faculty member also gets an opportunity to discuss her constraints with the Principal and the necessary support expected from the Principal to overcome these constraints. Every 2 months staff meeting is organised with the local managing committee. During the one on one discussion, the work output of the faculty member is also recognized and discussed at length.Based on the above anall

inclusiveassessment is done annually.

File Description Documents

Paste link for additional
information **Nil**

Upload any additional
information

Resource Mobilization
View File

6.4 - Financial Management and

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College committee has been appointed to allocate budget for various activities and it was placed before the managing committee for get approved. At the end of the financial year, the overall account data audited by a charted accountant.

File Description Documents

Paste link for additional
information **Nil**

Upload any additional
information

No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description Documents

Annual statements of accounts **No File Uploaded** Any additional

information **No File Uploaded**

Details of Funds / Grants received from
of the non government bodies,

individuals, Philanthropers during the
year (Data Template)

No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of

resources Page 44/56 25-03-2023 01:33:56

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

N.A

File Description Documents

Paste link for additional information **Nil**

Upload any additional information

System
No File Uploaded

6.5 - Internal Quality Assurance

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC initiated Standard Operating Procedure for online teaching
learning process for the academic year 2020-21. Zoom and Google Meet
apps were recommended for use and students wereinformed to download
these apps. The SOPs were framed considering importance to
security,discipline and conduct during online sessions. Study
Material andTeachers contact numbers were shared to students who
were not ableattend online sessions due to technical issues.**

Cultural Committee

IQAC Committee

Decipline Committee

Admission Committee

Women Development Cells

Examination Committee

Sexual Harasment Committee

File Description Documents

Paste link for additional
information **Nil**

Upload any additional
information

6.5.2 - The institution reviews its teaching learning process, structures & methodologies

of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Online teaching learning Environment

During the year, all lectures, practicals as well as co curricularactivities are conducted online. Login credentials of Zoom App and Google Meet were shared with users. During lectures, powerpointpresentations, videos, Youtube videos were used. PDF files ofsubject notes were shared through WhatsApp. Practical'swere conducted online using simulations,videos. Faculties used variousonline tools like Google Forms, etc. for quizzes and tests.Teachers have used Google Meet, Zoom and digitallibrary resources. Use of Google forms was extended foronline examination. To reduce the fear in the minds of students about onlineexams teachers conducted series of Mock Test.

File Description Documents

Paste link for additional
information **Nil**

Upload any additional
information

**6.5.3 - Quality assurance initiatives of
the institution include: Regular
meeting of Internal Quality Assurance
Cell (IQAC); Feedback collected,
analyzed and used for improvements
Collaborative quality initiatives with
other institution(s) Participation in**

**NIRF any other quality audit
recognized by state, national or
international agencies (ISO
Certification, NBA)**
`No File Uploaded C. Any 2 of`

`the above`

File Description Documents

Paste web link of Annual reports
of Institution http://aqsawomenscollege.com/?page_id=1597#
initiatives of the institution (Data
Template)
Upload e-copies of the
accreditations and certifications
`No File Uploaded No File`

Upload any additional
information
`Uploaded` View File

Upload details of Quality assurance

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security:

The important places in the institution such as Main entrance, Examination halls, Canteen and Controller of examinations office are under CCTV surveillance. Complaint and suggestion box is made available. The Institution has constituted Internal Complaint Committee and Anti Sexual Harassment Committee for the safety and security of women and girl students.

1. **Internal Complaint Committee: An exclusive Internal Complaint Committee has been constituted by the Institution. The following are the functions and responsibilities: To conduct awareness programs to emphasize on the rights of the women, to develop the self- confidence of women, to guide about Women Welfare Laws, to highlight the importance of health and hygiene, to direct Women's role in the society. To develop multidisciplinary approach for the overall personality development. To formulate equity action plan in the development activities of the Institution.**

File Description Documents

Annual gender sensitization action plan `Nil`

| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor based energy conservation Use of LED bulbs/ power efficient equipment** |

7.1.2 - The Institution has facilities for alternate sources of energy and energy   File Description Documents
`Nil`

D. Any 1 of the above

Geo tagged Photographs <u>View File</u>

Any other relevant information **No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The e-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use.

The institute takes efforts to minimize e-waste by repairing the computer peripheral and electronic components.

E-waste generated from various departments which cannot be reused or recycled is being disposed off centrally through certified eco friendly vendors.

Instead of buying a new machine buyback option is taken for technology up gradation. Any damages or reductions in capacity are set right by repairs.

In addition, the college has emphasis on minimum paper usage to save carbon emission in printers.

HAZARDOUS CHEMICALS AND RADIOACTIVE WASTE MANAGEMENT:

Hazardous chemicals from laboratories that cannot be reused or recycled are disposed off in an environmentally sound

manner.

No radioactive waste is generated in campus.

File Description Documents

Relevant documents like agreements/MoUs with Government and other approved agencies	Geo tagged photographs of the
	No File Uploaded

facilities **Nil** Any other relevant information **No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

[File]

File Description Documents

Geo tagged photographs / videos of the facilities
C. Any 2 of the above [View]

Any other relevant information **No File Uploaded** **7.1.5 - Green campus**

initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants
B. Any 3 of the above

File Description Documents	
Geo tagged photos / videos of the facilities	<u>View File</u>

Any other relevant documents `No File Uploaded` **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities `B. Any 3 of the above`

File Description Documents	
	`No File Uploaded`
Reports on environment and energy audits submitted by the auditing agency	`No File Uploaded No File`
Certification by the auditing agency	`Uploaded`
Certificates of the awards received	
Any other relevant information	`No File Uploaded`

7.1.7 - The Institution has **disabled-friendly, barrier free environment Built environment with**

ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website,

screen reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading
`E. None of the above`

File Description Documents

Geo tagged photographs / videos of the facilities

`No File Uploaded No File`

`Uploaded`

Policy documents and information brochures on the support to be provided

Details of the Software procured for providing the assistance

`No File Uploaded`

Any other relevant information `No File Uploaded`

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

`AWDC advocates Gandhian principles of tolerance and harmony in keeping with the words of Mahatma Gandhi to 'Wipe every tear from`

every eye'. It aims to produce graduates who deliver quality health care to all sections of society with compassion. AWDC has a multicultural, multilingual student and faculty base hailing from different parts of the country and from different socioeconomic backgrounds. Students hail from different Indian states.

Initiatives for an inclusive environment for students/staff include:

1. Annual student fests and gatherings: Students of different communities and backgrounds come together for these activities. Students organise annual Freshers' party for new students.
2. Cultural and Religious festivals are celebrated by students and staff, cutting across all faiths and communities. 3. Patriotic Initiatives: Republic Day and Independence Day are celebrated by students and staff. The National Anthem is sung at every major function
4. National Service Scheme (NSS) activities expose students to problems of socio-economically deprived populations and serve as a bridge between Institution and community.
5. Optional holidays are availed by employees for unlisted community festivals, based on individual requirements. 6. International Day of Yoga (21st June) is celebrated. 7. Health care and Educational Activities for underprivileged sections: Active participation by students/staff in the following activities promotes harmony and tolerance towards cultural, regional, linguistic, and socioeconomic diversities.

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

File Description Documents

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

No File Uploaded

Any other relevant information No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

AWDC follows constitutional obligations both in letter and in spirit. The name and emblem of MGMIHS represent dedication to

Gandhian values.

1. **Cultural harmony:** Students of different backgrounds join to organise festivals including cultural events, sports and academic activities.
2. **Respect to National Flag, National Anthem, symbols of Indian freedom struggle and National Integrity:** National Flag is hoisted on Independence Day and Republic Day. Tributes to Gandhiji are made and patriotic songs sungMaharashtra Din and Teachers day are celebrated.
3. **Service to the Nation:** Free health camps, blood donation camps and Free COVID Vaccination Camp sensitize students to community health problems. NSS unit of MGMIHS follows the motto 'Not me but you' of selfless community service and has 500 student members.
4. **Environmental Preservation:** Students participate in tree plantation drives and Swachh Bharat Abhiyan.
5. **Right to Equality & Freedom, Protection against Exploitation, and Constitutional Remedies:** Internal Complaint Cell, Grievance Redressal Cell, Anti-Ragging Committee and Student Council are functional.
6. **Right to Freedom, Freedom of Religion, Culture and Education:** Student Council provides a platform for students to communicate with faculty/management.

Self Study Report of AQSA WOMEN'S DEGREE COLLEGE

File Description Documents

Details of activities that inculcate values; necessary to render students in to responsible citizens

`No File Uploaded`

Any other relevant information `No File Uploaded`

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a

committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness

programmes on Code of Conduct are organized

File Description Documents

A. All of the above

Code of ethics policy document <u>View File</u>

Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the

various programs etc., in support of the claims

No File Uploaded

Any other relevant information **No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

AWDC strongly believes that it is paramount to preserve and protect our national identity and culture by increasing awareness in young students about our glorious heritage. The leaders of the Indian freedom struggle played a great role in developing national strength and unity and left us the invaluable legacy of a free, democratic India. Our country has several eminent personalities whose vision has propelled us into becoming a nation which is hospitable to all communities and religions, setting an example to the rest of the world for Unity in Diversity.

At AWDC, students are sensitized about significant landmarks in Indian history to inculcate a sense of national pride and

patriotism. International days of significance are also celebrated
to produce students who are responsible and conscientious world
citizens.

For all the following commemorative days and festivals, celebratory
functions with speeches and talks are held by students and staff.
Additional activities are indicated as relevant.

Independence Day (15th August)
Republic Day (26th January)
Birth anniversary of Mahatma Gandhi (2nd October)
National Festivals: Diwali, Pongal, Navratri, Guru Purnima,
Christmas
Teacher's Day (5th September)
International Women's Day (8th March)
Children's Day (BalDiwas) (14th November)
National Science day (28th February): Celebrated in the memory
of Dr. C. V. Raman.
International Day of Yoga (21st June): Yoga demonstration
and training session
World AIDS day (1st December)
World Breast Cancer Day (4th February)
World Cancer Day (4th February)

File Description Documents

Annual report of the celebrations and
commemorative events for the last
(During the year)

events
No File Uploaded View File

Geo tagged photographs of some of the
Any other relevant information No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format
provided in the Manual.

The Context:

College want to distribute a packages of food supplies of 05 kg of
rice, 2L of cooking oil, IKG of Tur Dal, 1kg Massoor Dal, Salt, 1kg
Sugar, 250gms Tea powder. This package can feed a family of 2-4 for
2 weeks and help them to survive in this difficult time.

The Practice:

Aqsa Women's Degree College, N.S.S. Unit distributed free ration kits to50 homes situated in Amina bag and can continue to help more families in need to survive and lessen their burden until situation to go back to normal again.

Evidence of success:

Successful distribution of ration.

Best Practice – II

Tittle: Composting: one person's trash is another person's treasure.

Objective:

> To reduce the use of chemical fertilizer.
> A step towards eco-friendly use of fertilizer.
> To replenish soil and prevent soil erosion.

The Context:

Bhiwandi city discard tons of organic waste every year. Primarily food scrap, waste from vegetable market, fish market, household waste etc. most of the waste is thrown on open landfills and dumping ground. Almost none of that material is composted. As a time changes B.M.C.M.C are working toward the healthy decomposing of organic waste. Aqsa College along with B.N.C. M.C. installed first compost plant in backyard of Aqsa Women's Degree College on 16th December 2018.

File Description Documents

Best practices in the Institutional web site
View File

Any other relevant information **No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Ours is a women's college with 100 female staff which promotes womenempowerment and upliftment.**

- **We promote BetiBachaoBetiPadhao. • We areworking towards conservation of KamwariRiver by conducting various workshopsand seminars our students.**

- **Our science faculty has performed various researchworks to check the physical and chemical parameter of water of Kamwaririver.**

- **Different intercollegiate competition is conducted for Eleventh Twelfthstandard students to attract them to Aqsa Women's Degree College. The studentsalso get families to the campus and faculty during these competitions.**

- **Thefaculty of our college visit different schools and conduct orientationprogramme in their school to attract students.**

- **The Teacher and Clerical staffbring list of different pass out students of twelfth standard and call them forintroduction and admission in our college.**

- **Different banners are fixed onroads and crowded areas to attract the students.**

- **The students fromneighbouring school visit our**

canteen. File Description Documents

Appropriate web in the Institutional website   **No File Uploaded**

Any other relevant information **No File Uploaded**

7.3.2 - Plan of action for the next academic year

Plan of Action Collaboration with other college Rsearch projects certificate courses Enhancing Quality of Teaching & learning Gender sensitization program Implementaion awareness programmes on

environmental issues. AQAR preparation for the academic year 2021-22
E-content development Submission of report Remedial programme and
Gap Bridge courses for students