

Aqsa Women's Degree College

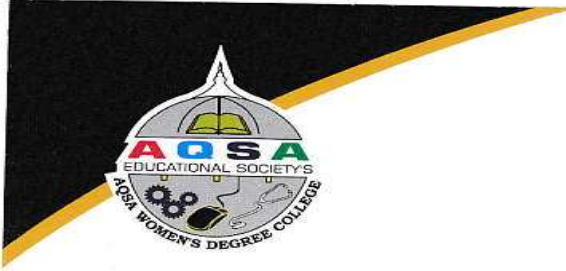
Aqsa Educational Society

Aqsa Women's Degree College, Bhiwandi.

NAAC Accredited with 'C' Grade

**Annual Quality Assurance Report (AQAR) For the
Year 2016-17**

Aqsa Women's Degree College



Aqsa Educational Society's
AQSA
WOMEN'S DEGREE COLLEGE
Affiliated to the SNTD Women's University, Mumbai

Ref. No. : AWDC/1223/2018

Date : 29-09-2018

To,
Director,
National Assessment and Accreditation Council.
Bangalore.

Sub: Submission of AQAR for the year 2016-17 by e-mail.

Respected Sir,

We are enclosing AQAR for the year 2016-17 with track MHCOGN19756 of Aqsa Educational Society's, Aqsa Women's Degree College, Bhiwandi Dist (Thane), State-Maharashtra Pin code 421302.

Kindly acknowledge

Thanking you.

Yours truly


Co-ordinator IQAC
Ms. Vinchu Shifa Jahangir
9028668149




PRINCIPAL
AQSA WOMEN'S DEGREE COLLEGE
4th NIZAMPUR, CHAVINDRA, BHIWANDI
Farid Oneza Tanveer
9867555135

4th Millat Nagar, 4th Nizampur, Chavindra,
Bhiwandi 421 302, Dist. Thane. (M.S.)

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Aqsa Women's Degree College

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

Part – A

I. Details of the Institution

1.1 Name of the Institution	Aqsa Women's Degree College
1.2 Address Line 1	4 th Millat Nagar 4 th Nizampur
Address Line 2	Chavindra Road
City / Town	Bhiwandi
State	Maharashtra
Pin Code	421302
Institution e-mail address	aqsaomenscollege@gmail.com
Contact Nos.	9112017853
Name of the Head of the Institution	Farid Oneza Tanveer
Tel. No. with STD Code:	9112017815
Mobile:	9867555135
Name of the IQAC Co-coordinator:	Vinchu Shifa Jahangir
Mobile:	9028668149
IQAC e-mail address:	aqsacollegeiqac@gmail.com
1.3 NAAC Track ID (for ex. MHCOGN 18879)	MHCOGN19756

Aqsa Women's Degree College

1.4 NAAC Executive committee No. & Date:

F.14-16/DO/2015 dated 28-09-2015

(for Example EC/32/a&a/143 dated 3-5-2004.

1.5 Website address:

www.aqsawomenscollege.org

Web – link of the AQAR :

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.72	2015	5 Year
2	2 nd Cycle	---	---	---	---
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC:

DD/MM/YY

21/12/2015

1.8 AQAR for the year (or Example 2010-11)

2016-17

1.9 Detail of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR Not Applicable (DD/MM/YY)
- ii. AQAR _____ (DD/MM/YY)
- iii. AQAR _____ (DD/MM/YY)
- iv. AQAR _____ (DD/YY/MM)

1.10 Institutional Status

Aqsa Women's Degree College

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC12B

Grant-in-aid+ Self Financing Totally Self-financing

1.11 Type of Faculty / Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Other (Specify)

1.12 Name of the Affiliated University (for the college) SNDT Women's University Mumbai

Aqsa Women's Degree College

1.13 Special status conferred by Central / State Government – UGC/CSIR/DST/DB /ICMR etc.

Autonomy by State/Central Govt./University

N.A

University with Potential for Excellence

N.A

UGC-CPE

N.A

DST Star Scheme

N.A

UGC-CE

N.A

UGC-Special Assistance Programme

N.A

DST-FIST

N.A

UGC-Innovative PG programmes

N.A

Any other *(Specify)*

N.A

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative / Technical staff

02

2.3 No. of students

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and community representative

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members.

10

Aqsa Women's Degree College

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality/related)

(i) No. of Seminars/Conferences/Workshop/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Womens Day (Seminar)
- Digital Transacts (seminar)
- "Food habits & Dental Care" (Seminar)
- Workshop on Biostatistics
- Physico – chemical parameters of sea water
- Heterocyclic compound (Guest Lect.)
- Syllabus Discussion of Inorganic Chemistry
- Workshop on "Bio informal"
- Workshop on "Women & Role Conflict"
- Contemporary Social & Environmental Issue (International Seminar)
- Sexual Harassment at work place (Seminar)
- Human Rights (Seminar)

2.14 Significant Activities and contributions made by IQAC.

- Encouraging staff for conducting various seminars / workshops & motivating staff for research work.
- Skill development programme for students.
- Orientation programme for the first year students.
- Participation from stake holders.
- Facilitate social responsibility.
- Gap bridging courses for first year students.
- English speaking courses.

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2.15. Plan of action by IQAC/Outcome

S.N.	2015-16	2016-17
01	To organize government Vikas Yojna Pradhan Mantri Kaushalye Vikas Yojna	Free lectures conducted by Prabodhan Samaj, Nasik for M.P.S.C & U.P.Sc Examination.
02	To organize free course of Fabric painting for students and teachers	Skill Development courses were conduct under NSS
03	To organize workshop or paper presentation and publication	Workshop on Sexual Harassment at workshop was organized
04	To organize a food fair on a larger scale	On 24 th Dec. 2016, Food fair was performed by the Meal Management Students
05	Collaboration with G.M.Momin Girls College in star college project to make city green	On 14 th July 2016, Tree Plantation was held
06	To Introduce advance course in English speaking and communication	Basic English Speaking course was started on 16 th August 2015.
07	To organize Education trip and Industrial Visit	(i) On 28 th Sept,2018. The meal Management Students visited Balwadi named Kendra Sarkar Balwadi. (ii) Excursion trip was organized the students were taken to nature park – Harshgiri Lake Resort on 3 rd Sept,2015
08	To conduct intercollegiate competition	Many Inter Collegiate Competition organised.
09	To organized seminar and Workshop	Seminar & workshop were conducted on different theme.
10	To organize teachers participation in research presentation	Science Day celebration was organized on 28 th Feb., 2017.
11	To organize workshop on women empowerment	Workshop was organized on women empowerment.
12	To organize a power point presentation competition for students.	Power Point presentation competition was conduct for S.Y. & T.Y students.

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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Approved

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Part – B

Criterion – I

1. Curricular Aspects

1.1 Detail about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	03	NA	03	NA
PG Diploma	NA	NA	NA	NA
Advance Diploma	NA	NA	NA	NA
Diploma				
Certificate				
Others				
Total	03	---	03	---

Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmed
Semester	03
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operation schools (for PEI)

1.4 Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects. Revision carried out at university level.

1.5 Any new Department/Center introduced during the year. If yes, give details.

N.A

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of (Permanent Faculty)	Total	Asst. Professors	Associate Professor	Professors	Others
	01	01	----	Nil	Nil

2.2 No. of Permanent Faculty with Ph.D.

2.3 No. of faculty positions Recruited (R) and Vacant (V) During the year	Asst. Professors		Associate Professor		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	12	01	--	--	--	--	03	03	15	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

- Visiting faculty for U.G courses.
- No. Guest Faculty.
- No. of Temporary Faculty.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National Level	State level
Attended	01	04	08
Presented Papers	---	06	---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in teaching and learning:

- Use of ICT in lectures.
- Organising field visit & Educational visit.
- Organising visit Guest Lectures & experts from various field.
- Screening of subject related movies
- Use of innovative methods in teaching.
- Conducts Class test / Seminar / Quiz / Debate.
- Provide computer facility in staff room with internet facility.
- Free wifi for staff.
- Extra Curricular and Co-Curricular activities for over all personality development of students.
- Healthy interaction between students & faculty with internet facility.
- Well equipped computer lab for students.

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2.7 Total No. of actual teaching days during this academic year.

- 292 Days

2.8 Examination/Evaluation Reforms initiated by the institution (For Example: Open Bok Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Weekly tests / periodic test.
- Home assignments
- Assessment of answer Sheets as per University rule.
- Conducting regular A.T.K.T & Additional Examination.
- Photocopies of answer book on request of students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development As member of board of Study/Faculty/Curriculum Development workshop

- CAP Conducting in March 2016

2.10 Average percentage of attendance of students 80%

2.11 Course / Programme wise

Distribution of pass percentage:

Tittle of the Programme	Total no. of Students appeared	Division				
		Distinction%	I%	II%	III%	Pass%
B.Sc	61	03	34	18	01	
B.A	11	---	02	07	01	
B.Com	11	---	01	06	01	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Academic Calendar is maintained by every Faculty / Department.
- Daily attendance record is maintained by faculty & monitored by IQAC & principal.
- Students feedback forms are collected by departments and remedial measures are taken.
- Department reports are scrutinized by IQAC & principal.

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2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher courses	-----
UGC – Faculty Improvement Programme	-----
HRD programmes	-----
Orientation programmes	-----
Faculty exchange programmes	-----
Staff training conducted by university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	-----
Others	-----

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of Positions filled temporarily
Administrative Staff	02	01	-----	01
Technical Staff	-----	-----	-----	-----

Aqsa Women's Degree College

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivating Staff members to present/Published research Papers.

3.2 Details regarding major projects. (N.A.)

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects (N.A.)

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications. (N.A.)

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e – Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations (N.A.)

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

Aqsa Women's Degree College

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from (N.A.)

UGC – SAP <input type="text" value="---"/>	CAS <input type="text" value="---"/>	DST – FIST <input type="text" value="---"/>
DPE <input type="text" value="---"/>		DBT Scheme/funds <input type="text" value="---"/>

3.9 For colleges

Autonomy <input type="text" value="---"/>	CPE <input type="text" value="---"/>	DBT Star Scheme <input type="text" value="---"/>
INSPIRE <input type="text" value="---"/>	CE <input type="text" value="---"/>	Any Other (Specify) <input type="text" value="---"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
Organized by the institution	Number	---	---	---	---	12
	Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs: (N.A.)

From funding agency For Management of University/College

Total

3.16 No. of patents received this year (N.A.)

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

Aqsa Women's Degree College

**3.17 No. of research awards / recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the institution

who are Ph.D. Guides

N.A.

and students registered under them

N.A.

3.19 No. of Ph.D awarded by faculty from the Institution

N.A.

3.20 No. of Research scholars receiving the fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University Level

State Level

National Level

International Level

3.22 No. of students participated in NCC events:

University Level

State Level

National Level

International Level

3.23 No. of Awards won in NSS:

University Level

State Level

National Level

International Level

3.24 No. of Awards won in NCC:

University Level

State Level

National Level

International Level

Aqsa Women's Degree College

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>	
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="32"/>	Any other <input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and institutional Social Responsibility

- Blood Donation Camp
- Cloth Donation Camp
- Tree Plantation Campaign
- Medical Camp
- Remand House Visit
- Cleanliness drive in adapted area NSS list
- Balwadi / Aaganwadi Visit.
- Industrial visits.

Aqsa Women's Degree College

Criterion – IV

4. Infrastructure and learning Resources

4.1 Details of increase in infrastructure Facilities:

Facilities	Existing	Newly created	Source Of fund	Total
Campus area	1881	0	100%	1881
Class rooms	10	11		10
Laboratories	03	03		06
Seminar Halls	00	00		00
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	968	1204		2,172
Value of the equipment purchased during the year (Rs. In Lakhs)	1,77,354/-	1,52,995/-		3,30,349//
Others	-----	-----	-----	-----

4.2 Computerization of administration and library

- Library is integrated through online software through which all the functions are carried out.
- Biometric Attendance for teachers.
- CCTV Surveillance
- Printer & Scanner is installed for administrative work

4.3 Library services:

	2015-16		2016-17		Total	
	No.	Value	No.	Value	No.	Value
Text Books	176	23197	33	5060	209	28257
Reference Books	468	160334	125	34119	593	194464
e-Books	29	---	---	---	---	---
Journals	04	5460	09	7140	13	12608
e-Journals	63	---	63	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	35	---	---	---	---	---
Others (Specify)	e-journals and e-databases subscribe through Institutional membership.					

Aqsa Women's Degree College

4.4 Technology up gradation (overall)

	Total Computers	Computer labs	Internet	Browsing Centre	Computer Centre	Computer Office	Departments	Others
Existing	26	1	26	--	--	--	--	--
Added	--	--	--	Nil	Nil	---	Exam	01 Staffroom
Total	26	1	26	--	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Students, Faculty are trained on upgraded application software and tool.
- Antivirus software and Microsoft Licensed software under campus agreement have been procured and supplied to department of the college for installation in all desktop computers / laptop purchased.
- College has taken initiatives for digitization and implementation of a paperless office.
- All computers are connected to wifi in college campus.

4.6 Amount spent on maintenance in Lakhs:

1) ICT	00
2) Campus Infrastructure and facilities	63
3) Equipments	00
4) Others	00
Total:	63

Aqsa Women's Degree College

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Ensures important information announced in the classroom and placed in the notice board.
- To prepare Academic calendar examination time table & declaration of results on time.
- Addition of new books, journals and periodicals in the in the library.
- Parent teacher meeting.
- Placement cell updates events, students achievements, conferences.
- Remedial teaching and scholar support programmes.
- Reports from EDC Cell, Grievance redress cell, Women Support cell etc. are collected and analysis. Report is sent to the director to address the issues in order to improve the working of Students Support Services.
- Conducted seminars on various topics.
- Talented students are encouraged to take part in competition and fests-organised in other college / institution.

5.2 Effort made by the institution for tracking the progression.

- PTA meeting
- Alumni database has been initiated to capture the relevant information.
- Continuous evaluation is done through internal exams, seminars assignment etc.
- Regular Principal teachers meetings for better functioning of college.

5.3 (a) Total Number of students

UG	PG	PhD	Other
342	---	None	None

(b) No. of students outside the state

(c) No. of International students

Men

Women

Aqsa Women's Degree College

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
240	00	00	25	01	271	322	00	00	19	01	342

Demand ration

Dropout % -17.92%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career awareness week
- Free lecture conducted by Prabodhan sanstha, Nashik for MPSc / UPSc Examination.
- Seminar on career guidance for ex. Students.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

- Workshops & Seminar 2016-17
- NSS Cultural Department.

Sr. No.	Event	Date	Resource Person	No. of Beneficiary
01	Womens Day (Seminar)	08/03/2017	Dr. Supriya Alwari	40
02	Digital Transaction (Seminar)	11/02/2017	Mr. Ilyas Penbelli	30
03	State level Seminar (Holistic Nutrition for Body & Soul)	12/09/2017	Dr. Ramz Hawai Dr. Najia Momin Ms. Don Sana	150
04	“Food hobbit & Dental care” (seminar)	18/01/2017	Dr. Shazia Hawai	35
05	Workshop on Bio statistics	11/03/2017	Dr. G.K. Amte	40
06	Physico-chemical Parameters of sea water	04/03/2017	Dr. Heena Shaikh	40
07		20/09/2017	Students	20
08	Heterocyclic compound (Guest Lecture)	07/03/2017	T.N. Bansode	24

Aqsa Women's Degree College

09	Syllabus Discussion of Inorganic Chemistry	31/08/2017	Dr. Nahid Azam	28
10	Workshop on "Bio informal"	18-19 /08/2017	G.M.College	02
11	Workshop on "Women & Role Conflict"	23/08/2017	Ms Nubi Hani	54
12	Contemporary Social & Environmental Issue (International Seminar)	18/01/2018	Nisar Shaikh Zarnaz Sayyed Mr. Shazly Sayyed Sujata Gokhale Dr. Sangeeta Bapat Dr. Zainab Khotal	66
13	Sexual Harassment at work place (Seminar)	08/03/2017	Ms. Sampada Purekar Mr. Dattaram R. Haibat	65
14	Human Rights (Seminar)	04/08/2017	Dr. Tabasum Shaikh	32

No. of students benefitted 626

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

- Seminar on women Health & Hygiene by Dr. Supriya Arwari (gynac) on 08th march 2017.
- Screening Movie on Sexual Harassment & Eve Teasing on 11th February 2017. by N.N.S
- Seminar on Human Rights by Dr. Tabassum Shaikh on 4th August 2016.

5.9 Students Activities

5.9.1 No of students participated in Sports, Games and other events

State / University Level NIL National Level NIL International Level NIL

No of students participated in cultural events

State / University Level 31 National Level --- International Level ---

Aqsa Women's Degree College

5.9.2 No of medals/awards won by students in sports, Games and other events

Sports: State / University Level National Level International Level

Cultural: State / University Level National Level International Level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10 (3000)	30000
Financial support from government	24 (6000)	144000
Financial support from other sources	-----	-----
Number of students who received International /National recognitions	-----	-----

5.11 Students organised / initiatives

Fairs: State / University Level National Level International Levels

Exhibition: State / University Level National Level International Level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students of T.Y.B.Sc with major Zoology and Chemistry gave an application addressing that their result of last semester was not declared and admission to M.Sc courses had already started. Further, the students complain was forwarded by the principal to the COE of SNDT, to which the action was taken and students results was declared before M.Sc admission closed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **VISION :** “To Educate, Empower and Uplift Women”
- **MISSION:** “To provide inclusive education to all the section of students in spite of caste, creed and religion and mould them in a manner to face the extreme hardships of life”.

6.2 Does the Institution has a management Information System

- 1) **Yes, The Management is kept up to date with all the relevant information.**
- 2) **The college is having various committee for the proper functioning of college committee conduct many activities and submit all reports to Incharge IQAC, who in turn forward to the principal and then to the Management.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- **The college, being affiliated to S.N.D.T. Women's University, Mumbai follows the curriculum prescribes it.**

6.3.2 Teaching and Learning

- **Learning much more than the curriculum.**
- **Innovative methods are adopted for teaching and learning processes.**
- **Highly dedicated and quality faculty available.**
- **Work load distribution as per specialization of faculty members.**
- **Regular practicals on deducted for better understanding of the theory.**
- **Healthy interaction between teachers and students.**
- **Excellent collection of lots of books and journals in the library which is spacious. This gives a good environment for students to learn.**
- **The library is also equipped with computer for extra learning computer rooms available for students for learning extra beyond curriculum.**

Aqsa Women's Degree College

- **Bridge courses classes are conducted for students who are weak and need additional help.**
- **Regular feedback from students to improve teaching methods.**
- **The principal looks after the overall academic development of the college.**

6.3.3 Examination and Evaluation

- **University internal marks are being given by our respective subject lecturer.**
- **Examination committee ensures smooth functioning of the examination.**
- **Transparency is maintained throughout the whole process of examination.**
- **Semester III/IV/V/VI examination papers are set by S.N.D.T Womens University.**
- **College is also a centre of examination and is centralized for paper assessment.**
- **Practical examination is conducted with internal examiners appointed by the superintendent of examination.**
- **The organizational committee of the examination works thoroughly for the smooth conduct of examination.**

6.3.4 Research and Development

- **College provides all support to the faculty to interact with other institution and also sanctions duty leaves.**
- **College motivates staff members to write & published research papers in various research journals & proceeding.**

6.3.5 Library, ICT and physical infrastructure / instrumentation.

- **Library users can make use of library resources and services, adequately to their satisfaction.**
- **They have confidence and independence to use effectively the information and facilities.**
- **Awareness of the library its services offered and Gyming of library.**
- **Paper guidance is provided to the students for searching database, also day-to-day assistance is provided whenever needed.**
- **Create and share a student notice board.**
- **Ranking the users on their library utilizations is being made as a best practice by the librarian every years.**

Aqsa Women's Degree College

- **ICT facilities and other learning resources are adequately available in the institution for academic and administrative purpose.**
- **Department have separate collections of books purchased under individual projects.**
- **Every department has been provided with a laptop, desktop, internet connection and a portable LCD projector.**

Physical Infrastructure:-

- **Administrative block**
- **Canteen**
- **Sports Ground**
- **Good toilet facilities**
- **Audio visual room**
- **Auditorium**
- **Aqua fresh plant & both coolers installed in the college for drinking water**
- **The college is central surveillance with the installation of CCTV at several locations on campus to ensure safety and security of the campus community.**

6.3.6 Human Resources Management

- **At the beginning of each academic year the management reviews the existing positions & identifies personnel for various teaching non Teaching position based on recommendations from the departments through the principal.**
- **New recruiters get introduced to create a healthy relationship between the seniors & the new comers.**
- **The staff association takes care of the requirements of the staff by discussing with the management so that a healthy relationship is maintained.**
- **Training programme are organized for Fresher's.**
- **The management interacts with teaching and non-teaching staff frequently.**
- **Student counsellor appointed by the management interacts efficiently with the students when needed.**
- **The management provides a platform for staff to present their research work.**
- **Health check-up camps are organised for students to assess their basic health parameters.**

6.3.7 Faculty and staff recruitment

- **As per UGC & University Guidelines.**

6.3.8 Industry Interaction / Collaboration

Aqsa Women's Degree College

- The college has an active placement cell which acts as an interface between college & Industries.
- Departments are encouraged to make their courses of study relevant to industry.
- Guest lectures and industrial visits are conducted every academic year.
- Science students of third year visited the Reliable Lab(Mankoli) to understand the working of various instruments.
- College has established interaction & collaboration with different industries & institutes.
- College has collaborate with Bhiwandi Blood bank for organizing blood donation camps.

6.3.9 Admission of Students:

In keeping with its minority Status College has a dynamics admission process which at application level is completely online. Once short listed is done candidates are invited for a written test followed by personal interview on the basis of which the final selection is done.

- College has admission committee which takes care of admission procedure.
- The Students are provided proper guidance by the faculty member for proper selection of programme.
- Admission procedure is as per university / UGC norms.
- The college being a minority institution. Preference is given to in house students.
- Admissions are granted on merit basis as per UGC & University rules.
- State reservation policy is followed.
- All the government scholarship schemes are implemented.
- The college also offers fees concessions & allows payments of fees in installments for deserving students.
- Online submission of admission form to the university.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total Corpus fund generated

6.6 Whether annual financial audit has been done Yes No

Aqsa Women's Degree College

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes	L. V. Rathi & Co.		

6.8 Does the University / Autonomous College declare within 30 days?

For UG Programmes Yes No
For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- The College has an Examination centre. Which is well equipped with computers, printers and other facilities.
- Online submission of examination forms.
- Online submission of internal Marks to University.
- Online receiving of hall tickets and E-Question papers. University send the question papers online to avoid malpractice.
- Lectures of our college participates in CAP conducted by S.N.D.T. University they are appointed as paper setter, moderator & examiners.
- College has been a CAP centre for March/April Examination 2016. Principal is as the CAP Co-coordinator.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constitute college?

- First year exams which include paper setting, Assessment, Moderation, Declaration of results are conducted by the college as per S.N.D.T University guidelines.

6.11 Activities and support from the Alumni Association.

- The college conduct alumni meet annually.
- The college organizers career guidance lecture for alumni.

6.12 Activities and support from the parent – Teacher Association

- **Parents have permission to meet the subject teachers and class Incharge to express their views regarding students.**
- **Attendance of students is monitored and parents are updated.**

6.13 Development programmes for support staff

Workshops & Seminar programme are offered

- **Staff members are encouraged to attend workshops, Seminars and content analysis workshop organised by university.**
- **Motivate staff members to upgrade their educational qualification.**

6.14 Initiatives taken by the institution to make the campus eco – friendly.

- **Instead of giving paper notes we teachers are providing notes electronically.**
- **We are trying to make our students understand the importance of reusable bags reusable water bags & stuff.**
- **We are installing CFL & LED in order to save electricity.**
- **In any functions we are preferring to use silver ware instead of using paper cutlery in order to avoid wastages.**
- **In our college N.S.S camp we are donating clothes scrapped & obsolete furniture because this will again avoid wastages.**
- **We teachers are carrying thermos with us in order to avoid coffee cups & some of us have coffee in Glassware cup. With the intension of not creating further wastages.**
- **We are taking our level best to dispose waste properly in our campus**

In last but not least we are educating our students about the importance of green campus because unless or until they know about it how would they implement all these things in their daily life.

Criterion – VII

7. Innovations and Best Practices.

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In the Academic year 2016-2017 various innovations are introduced in the college, which are as follows:

- Enhancement of equipment in the laboratory.
- Creative food products are learned and are sold in the college premises by the students in food practical.
- Food mela was organized in order to develop entrepreneur qualities amongst the students.
- Mock interview was organized for the students of Arts to in calculate the required etiquette and confidence level amongst the students.

IMPACT

- There is a qualitative improvement in the services offered to the students by the staff who have become enthusiastic and resourceful.
- The above listed innovative practiced enhanced effectiveness of the functioning of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Free lectures conducted by Prabodhan Samaj, Nasik for M.P.S.C & U.P.Sc Examination.
- Skill Development courses were conduct under NSS
- Workshop on Sexual Harassment at workplace was organized.
- On 24th Dec. 2016, Food fair was performed by the Meal Management Students.
- On 14th July 2016, Tree Plantation was held.
- Basic English Speaking course was started on 16th August 2015.
- On 28th Sept,2018. The meal Management Students visited Balwadi named Kendra Sarkar Balwadi.
- Excursion trip was organized the students were taken to nature park – Harshgiri Lake Resort on 3rd Sept,2015.
- Euphoria (Intercollegiate competition was orgaganized.
- 2 seminar & one movie screening was organised on women's issues.

Aqsa Women's Degree College

- Science exhibition was organized on 28th feb, 2017.
- No workshop was organized but N.S.S. theme was women empowerment.
- Department of zoology & Chemistry had organised P.P.T competition on Science Day.

7.3 Give two best practices of the institution

- Improving teaching and learning process
- Promotion of Research.

7.4 Contribution to environment awareness/protection

- College believes in promoting a society which cares for the environment, cares to protect, preserve and conserve.
- Realizing the importance of sustainable development many activities are under taken to make the campus environmentally friendly and students sensitive to ecological issues.
- March movement and campus clean up drive in collaboration.
- We have botanical garden as well as medicinal plants. We celebrate our environment day by planting trees in our campus.
- NSS unit organised tree plantation campaign in many areas.
- 'SWATCH BHARAT ABHIYAN' campaign was organised by NSS unit in end around campus area.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

1) Strengths

- Environment friendly campus
- Quality Education
- Highly qualified and dedicated faculty
- Healthy interaction between students and faculty which goes beyond classroom learning and curriculum.
- Commitment towards students welfare.
- Well organized adequate classroom.
- Well equipped laboratories

Aqsa Women's Degree College

- **Projector and audio- visual classroom**
- **Well organized updated library**
- **24x7 Wifi connections.**
- **Well setup computer lab**
- **The vision, mission and objectives of our college are framed in clear forms.**
- **Committed management faculty and staff for ensuring quality in every aspects of education.**
- **Very good ambience for teaching learning and other curricular and extra curricular activities.**
- **Curricular co-curricular and extracurricular programmes aimed at the holistic development of the students.**
- **High level of discipline.**
- **Molding the rural students which are socially and economically backward class.**
- **Extending higher educational environments and graduation the first generation of this rural population.**
- **In keeping with tradition of all round education the college offers excellent sports infrastructure and coaching leading to state level this year**
- **Fulfilling our social responsibility particularly through the active NSS group.**

2) Weaknesses

- **Absence of students hostel and staff accommodation facility.**
- **Lack of conveyance facility to reach to college**
- **Lack of research departments and less PG courses.**
- **Inspite of having good number of well qualified faculty there is a still a shortage of Ph.D qualified faculty in some of the department.**

3) Opportunities:

- **Pro-active management committed faculty/staff.**
- **Pleasant climate and exotic scenic beauty.**
- **Opportunities to attract research funding from the central and state government agencies.**

Aqsa Women's Degree College

- **Excellent academic environment**
- **Active alumni participation**
- **Add – on and value based courses.**

4) Threats

- **Inadequate research facilities.**
- **Complacency**
- **Efforts to educate the socially and economically backward students to bring into the main stream**
- **It will be a challenge to attract the top ranking students in future because of increasing competition by deemed universities.**
- **Fast changing in national and global trends in technology and marketing policies.**
- **Mismatch between demand and supply of good faculty in terms of quality and quality.**

AQSA WOMEN'S DEGREE COLLEGE

4TH MILLAT NAGAR, CHAVINDRA ROAD, BHIWANDI.

Affiliated to the SNDT Women's University, Mumbai.

ACADEMIC CALANDER 2018-19

Sr. No.	Month	Activities
01	June 2018	Admission process
02		Meeting of various committee
03		21 st June International Yoga Day
04		Framing of Time Table
05		Remedial classes for second year students
01	July 2018	Bridge courses for first year students
02		Faculty development programme
03		Survey on new product by Food & Nutrition department
04		Tree plantation (van Mohatsav)
05		Poster presentation Zoology department on Endangered & exotic species
06		Cultural meeting
07		Preparation for youth festival
08		Class Seminar
09		Guest lecture programme
01	August 2018	NSS Activities
02		Guest lecture / Seminar / Workshop
03		Independence Day celebration
04		Competition for students
05		Industrial visit
06		Yuva Mohatsav
01	September 2018	Teachers Day celebration on 5 th September 2018
02		14 th September Hindi Divas
03		Convocation Day celebration
04		Examination committee meeting
05		Guest lecture Botany department
01	October 2018	Cleanliness drive on the occasion of Mahatma Gandhi Jyanti
02		Commencement of Term end Examination.
01	November 2018	Term closing 3 rd November 2018
02		Diwali vacation from 5 th November to 25 th November 2018

Aqsa Women's Degree College

Sr. No.	Month	Activities
03	November 2018	Commencement of II Term from 26 th November 2018
		IQAC meeting
01	December 2018	Guest lecture program
02		Power point presentation
03		Industrial visit
04		Food & Nutrition activities
05		NSS Special camp
06		Cultural committee competition
07		Annual sports meet
08		Committee meetings
09		Faculty development programme
01		January 2019
02	Workshops / Seminar	
03	Guest lecture	
04	Faculty development programme	
05	Annual Programme	
06	26 th January Republic Day celebration	
07	Workshop on research Methodology	
08	Inter Collegiate Sports & Cultural competition	
09	Euphoria an Inter Collegiate Art Fai	
10	Activity on Magical Experiments	
11	Food Festival	
12	Mark entry activities	
01	February 2019	Guest lecture programme
02		Debate competition
03		Faculty development programme
04		Farewell party for Third year students
01	March 2019	International Women's Day celebration
02		Examination committee meeting
03		Commencement of University Examination
01	April 2019	Ambedkar Jyanti
02		Annual Magazine meeting
03		Students feedback
04		Conclusion of second Term
05		IQAC meeting
01	May 2019	1 st May Maharashtra Day celebration
02		Planning for next academic year

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